



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
November 4th, 2025*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 4th day of November, 2025 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present with Commissioner Becker absent.

Approval of Agenda

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

Consent Agenda

On motion by Denny and second by Noska, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for October 21st, 2025 as presented.

Accept the resignation of Deputy Tyler Winkles effective 10/24/2025.

Accept the resignation of Eric Dahl Seasonal Recreation Assistant effective 10/03/2025.

Accept the resignation of Lukas Duchene Seasonal Recreation Assistant effective 10/01/2025.

Accept the resignation of Emma Drum Seasonal Recreation Assistant effective 08/17/2025.

Hire Andrew Schultz full time Correctional Officer pay rate Grade 6/F Step C \$26.92 per hour start date 11/05/2025.

To approve the hire of Dominik Estrella Becerra to fill the open Administrative Assistant I position. Grade C/3, Step B, \$20.78. Start date: TBD

To approve the hire of Juan Vasquez Garcia to fill the open Resource Navigator/Interpreter position. Grade 5/E, Step A, \$23.58. Start date: TBD

Auditor-Treasurer

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the October 2025 Auditor Warrants number (ACH) 905406 through 905512 in the amount of \$7,785,599.85 (Manual) 1133 through 1147 in the amount of \$710,776.95 and (Regular) 245227 through 245388 in the amount of \$2,050,247.61 for a total of \$10,546,624.41.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404156 through 404184 in the amount of \$13,830.17 and (Regular) 59319 through 59360 in the amount of \$40,085.54 for a total of \$53,915.71.

On motion by Denny and second by Noska, the following motion as introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 806992 through 807015 and (Regular) 713533 through 713569 for a total of \$34,044.00.

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601843 through 601849 and (Regular) 518674 through 518689 for a total amount of \$42,536.41.



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On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the attached engagement letter with CliftonLarsonAllen LLP to provide auditing services to Todd County as specified for the years ended December 31, 2025, 2026 and 2027.

Public Works

On motion by Noska and second by Denny, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION – 2025 GRAVEL SURFACING CONTRACT

WHEREAS, the contract with Swenson Aggregate & Construction, LLC for a 2025 Gravel Surfacing Contract known as CP 25:71, CP 25:85, and CP 25:86 located on County Road 71, County Road 85 and County Road 86 in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2025 with the value of the total work certified being \$293,580.95, and;

WHEREAS, partial payments amounting to \$278,901.90 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$14,679.05 still remains to be paid to Swenson Aggregate & Construction, LLC.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorizes final payment as specified.

MIS

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: Approve purchase of server through CDWG in the amount of \$17,321.00.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the purchase of a Quantum LTO 9 tape drive from Now Micro using HAVA grant funds.

Solid Waste

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: Authorize payment to Ideal Construction for the amount of \$5,430.00 for asphalt surfacing.

Administration

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Approve the Organizational Chart change to update the County Recorder's and County Assessor's Organizational Charts to reflect that the Generalist position will be removed from the County Assessor's chart and will no longer be a shared position. The Generalist position will now be shown solely under the County Recorder's Office.



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County Auditor-Treasurer's Report

The County Auditor-Treasurer reported the summary of the tax settlement totals collected for 2025 and attended a regional MACATFO training last week.

County Coordinator's Report

The County Coordinator reported attending childcare workgroup, wellness, leadership, AMC District 4, interviews, insurance, mediation and security workgroup meetings.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Denny has attended meetings including GRRL, Prairie Lakes and Mediation.

Commissioner Noska has attended regular meetings with mention that TWCC Director candidate interviews will commence soon.

Commissioner Byers attended TriCap, Personnel, Mediation and other regular meetings.

Commissioner Neumann attended the AMC District 4 meeting where the software woes of HHS remain a top priority for legislative support.

Recess

On motion by Noska and second by Denny, the meeting was recessed until November 18, 2025.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
BRAATEN AGGREGATE INC	\$ 3,420.00
CARD SERVICES COBORNS	\$ 3,370.95
CENTRAL APPLICATORS INC	\$ 2,206.01
DOUGLAS SWCD	\$ 73,098.43
FLOCK SAFETY	\$ 12,000.00
GREAT RIVER REGIONAL LIBRARY	\$ 86,976.25
HEALTH PARTNERS DENTAL	\$ 8,830.77
HY-TEC CONSTRUCTION	\$ 297,288.21
LONG PRAIRIE SANITATION INC	\$ 6,270.43
MORRISON COUNTY PLANNING AND ZONING	\$ 2,106.62
PATNODE/VIRGINIA	\$ 13,430.00
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$ 93,473.61
STEP	\$ 11,847.73
THIELEN/MARK AND LOU ANN	\$ 12,750.00
TODD CO AUD-TREAS	\$ 9,509.50
TRUENORTH STEEL INC	\$ 55,980.40
VEOLIA ENVIRONMENTAL SERVICES LLC	\$ 2,736.38
VERIZON	\$ 6,853.53
WIDSETH SMITH NOLTING INC	\$ 5,642.00
34 PAYMENTS LESS THAN 2000	\$ 21,204.83
ANOKA CO GOVERNMENT CENTER	\$ 8,375.00
BIG SWAN LAKE IMPROVEMENT ASSOCIATION	\$ 233,334.00
CENTRA CARE	\$ 12,714.58
COUNTIES PROVIDING TECHNOLOGY	\$ 9,051.00



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Todd County

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FARM-RITE EQUIPMENT, INC	\$ 4,835.36
FLEET SERVICES/WEX BANK	\$ 8,283.43
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
LANDWEHR CONSTRUCTION INC	\$ 489,618.49
MINNESOTA POWER	\$ 7,511.88
MN DEPT OF FINANCE	\$ 8,393.00
MORRISON COUNTY	\$ 22,307.90
MORRISON SWCD	\$ 3,097.57
OBERG FENCE CO INC	\$ 35,196.00
PETERS LAW OFFICE, P.A.	\$ 4,525.00
REGENTS OF THE UNIV OF MN	\$ 52,751.44
SIR LINES-A-LOT, LLC	\$ 9,660.74
TODD CO PLANNING & ZONING	\$ 2,461.25
VARNER/JOE	\$ 35,783.50
VERTEX UNMANNED SOLUTIONS, LLC	\$ 2,305.99
WATERGUARDS LLC	\$ 38,237.25
WEST CENTRAL REG JUVENILE CTR	\$ 16,304.00
45 PAYMENTS LESS THAN 2000	\$ 20,789.71
CIPALA/GREGORY	\$ 4,959.00
EBSO INC	\$ 318,001.00
GOLDEN SHOVEL AGENCY	\$ 6,654.00
JULIG/JAMES	\$ 13,304.20
KANATI LAND MANAGEMENT	\$ 2,312.50
MAYER/JEFFREY AND CAROL	\$ 3,718.86
MINNESOTA POWER	\$ 9,643.37
OFFICE OF MNIT SERVICES	\$ 6,693.25
PHILIP'S REPAIRABLES & COLLISION CENTER	\$ 28,382.47
WEST CENTRAL REG JUVENILE CTR	\$ 14,054.00
WILLIAMSON/THOMAS	\$ 15,000.00
ZANDER/JASON AND HEATHER	\$ 17,329.00
ZASTROW/MARK	\$ 7,420.00
38 PAYMENTS LESS THAN 2000	\$ 17,401.18
ARNZEN CONSTRUCTION INC	\$ 5,585.33
CENTERPOINT ENERGY	\$ 6,896.16
G S EQUIPMENT INC	\$ 6,000.00
LIBERTY TIRE SERVICES LLC	\$ 5,247.75
NORTHERN STAR COOP	\$ 2,734.02
STAPLES ADVANTAGE	\$ 2,761.20
TOWMASTER	\$ 162,151.00
31 PAYMENTS LESS THAN 2000	\$ 11,384.47
BIG SWAN LAKE IMPROVEMENT DIST.	\$ 4,758.95
CITY OF BERTHA	\$ 107,451.60
CITY OF BROWERVILLE	\$ 144,086.18
CITY OF BURTRUM	\$ 8,046.49
CITY OF CLARISSA	\$ 79,278.72
CITY OF EAGLE BEND	\$ 140,995.98
CITY OF GREY EAGLE	\$ 66,207.94



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CITY OF HEWITT	\$ 32,815.58
CITY OF LONG PRAIRIE	\$ 708,669.23
CITY OF OSAKIS	\$ 105,213.15
CITY OF STAPLES	\$ 430,225.93
CITY OF WEST UNION	\$ 3,618.57
REGION V DEVELOPMT COMMISSION	\$ 11,263.36
SAUK RIVER WATER SHED DISTRICT	\$ 51,898.63
SCHOOL DISTRICT 213	\$ 358,376.79
SCHOOL DISTRICT 2170	\$ 703,069.15
SCHOOL DISTRICT 2753	\$ 1,071,104.00
SCHOOL DISTRICT 486	\$ 245,622.49
SCHOOL DISTRICT 740	\$ 63,355.98
SCHOOL DISTRICT 743	\$ 679,334.77
SCHOOL DISTRICT 786	\$ 239,003.46
SCHOOL DISTRICT 787	\$ 622,935.82
SCHOOL DISTRICT 818	\$ 19,392.72
TOWN OF BARTLETT	\$ 23,090.68
TOWN OF BERTHA	\$ 31,151.45
TOWN OF BIRCHDALE	\$ 172,883.53
TOWN OF BRUCE	\$ 76,030.06
TOWN OF BURLEENE	\$ 21,432.22
TOWN OF BURNHAMVILLE	\$ 67,665.93
TOWN OF EAGLE VALLEY	\$ 33,760.26
TOWN OF FAWN LAKE	\$ 67,001.61
TOWN OF GERMANIA	\$ 22,778.93
TOWN OF GORDON	\$ 80,173.21
TOWN OF GREY EAGLE	\$ 93,486.62
TOWN OF HARTFORD	\$ 62,165.75
TOWN OF IONA	\$ 22,863.77
TOWN OF KANDOTA	\$ 46,628.88
TOWN OF LESLIE	\$ 68,358.32
TOWN OF LITTLE ELK	\$ 22,887.71
TOWN OF LITTLE SAUK	\$ 52,316.94
TOWN OF LONG PRAIRIE	\$ 62,588.55
TOWN OF MORAN	\$ 31,112.26
TOWN OF REYNOLDS	\$ 22,216.03
TOWN OF ROUND PRAIRIE	\$ 63,856.85
TOWN OF STAPLES	\$ 85,143.41
TOWN OF STOWE PRAIRIE	\$ 40,614.54
TOWN OF TURTLE CREEK	\$ 25,877.77
TOWN OF VILLARD	\$ 99,258.19
TOWN OF WARD	\$ 44,775.03
TOWN OF WEST UNION	\$ 22,979.72
TOWN OF WYKEHAM	\$ 43,255.32
8 PAYMENTS LESS THAN 2000	\$ 5,879.17
2 PAYEMENTS LESS THAN 2000	\$ 2,723.76
MN DEPT OF REVENUE	\$ 99,944.28



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US BANK-CC	\$	9,364.79
MN DEPT OF REVENUE	\$	2,734.00
MN DEPT OF REVENUE	\$	593,792.20
12 PAYMENTS LESS THAN 2000	\$	4,941.68
TOTAL:	\$	10,546,624.41

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
COMMISSIONER OF TRANSPORTATION	\$ 8,448.33
LAKES AREA BLASTING	\$ 2,610.00
LITTLE FALLS MACHINE INC	\$ 2,757.75
LONG PRAIRIE LEADER	\$ 3,138.00
STANTEC CONSULTING SERVICES INC	\$ 3,032.28
TRISTAR POWER SOLUTIONS	\$ 2,076.50
WADENA ASPHALT CO	\$ 2,544.00
ZIEGLER INC	\$ 2,592.00
63 PAYMENTS LESS THAN 2000	\$ 26,716.85
Total:	\$ 53,915.71


HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 8,030.19
VENDOR #11481	\$ 2,146.30
49 PAYMENTS LESS THAN 2000	\$ 19,631.88
VENDOR #16352	\$ 2,000.00
9 PAYMENTS LESS THAN 2000	\$ 2,235.63
Total:	\$ 34,044.00

VENDOR NAME	AMOUNT
DHS - MSOP - MN SEX OFFENDER PROG - 462	\$ 6,360.00
GREATER MN FAMILY SRVS INC	\$ 4,262.45
MERIDIAN SERVICES INC	\$ 2,162.94
NORTHERN PINES MENTAL HLTH CTR INC	\$ 14,001.38
WEST CENTRAL REG JUVENILE CTR	\$ 10,198.00
18 PAYMENTS LESS THAN 2000	\$ 5,551.64
Total:	\$ 42,536.41

On a motion by Noska and second by Denny, the preceding minutes of the County Board meeting held November 4th, 2025 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on November 18th, 2025.

Witness my hand and seal:


Bob Byers, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer

